



This sheet provides specific information on applications for Citizenship by Descent in the Philippines. General Information on Citizenship by descent can be obtained from the DIAC website. See: <http://www.immi.gov.au/facts/90citizenship.htm>

All applications for applicants born in the Philippines (regardless of where they are lodged) are processed in the Australian Embassy in Manila.

What is Citizenship by Descent?

Citizenship by descent may be acquired by a person born outside Australia, who is the natural child of an Australian citizen parent.

A child born outside Australia to an Australian citizen parent is not automatically an Australian citizen. A person becomes a citizen on the date they are registered as a citizen by the Department of Immigration and Citizenship (DIAC).

A Certificate of Australian citizenship is issued at the time of registration.

For further information, please see Form 118: Application for registration of Australian Citizenship by descent.

How to Apply

1. Obtain forms and information - Download the application Form 118 at www.immi.gov.au/allforms free of charge or from an office of DIAC in Australia.

2. Complete the forms - Read all the provided information. The applicant (or guardian if the applicant is under 18 years old) should complete and sign the application form.

3. Gather all supporting documents - It is an applicant's responsibility to provide evidence that they are eligible for registration of Australian Citizenship by descent. You must provide an original plus one photocopy of all the documents marked with an asterisk (*).

- *Evidence of parent(s) Australian citizenship. (Passport and/or birth certificate)
- *Four (4) recent passport-sized photographs of the applicant. Please note the Proof of Identity requirement described on page 1 of Form 118
- *Birth Certificate for the applicant, issued by the National Statistics Office (NSO) on Security Paper. Where a birth is late registered, you must provide a baptism certificate and other acceptable form of identity, such as elementary school records or hospital records. Certified copies from the Local Civil Registrar are not acceptable.
- *If baptised, a Baptismal Certificate
- *Pre-natal records of mother, including any ultrasound reports, doctors reports etc
- *Medical records and post natal for the applicant
- *If parents are married, please provide the marriage certificate issued by the NSO on Security Paper

- Evidence of both parents' whereabouts at the time of child's conception. e.g. certified copies of the passport pages showing travel stamps/records. If one parent does not have a passport, please advise us in writing.
- *Photographs of the child with either/both parents from time of the child's birth until present.
- Both parents are requested to provide contact details (complete addresses and telephone numbers).

4. Lodge the application and pay the fee - You should lodge your application either through the Call Centre or at the VIA Centre.

Please note if you intend to travel to Australia, you must allow at least 4 weeks for processing the citizenship by descent application and a further 2 weeks to obtain a passport prior to your travel.

The Call Centre & Courier

Contact the Call Centre to arrange for a courier to pick up your application and supporting documents, by using one of the following numbers:

- 1909-3622779 (PLDT/Smart/Touchcard subscribers)
- 1900-3622779 (Globe/Innove/Touch mobile subscribers)
- 1903-3622779 (BayanTel subscribers).
 - These numbers are only available to telephones with NDD access, or by calling 109 on a PLDT phone for operator assisted connection. Calls will be billed at PhP 32 per minute.
 - These numbers are available to Globe and Touch Handyphone mobiles at the same call rate.
 - For access from Australia please call **63 2 843 6293**. Calls will be billed at a flat rate of AUD\$10.00. Payment can only be made by credit card.

The Call Centre operates from 6am to 8pm from Monday to Friday and 8am to 6pm on Saturday.

The **VIA Centre** is located at:
Unit 901, 9/F One Corporate Plaza
845 Antonio Arnaiz Ave (Pasay Rd)
Makati City.

Opening hours for lodging applications are:
8:30m to 3pm, Monday to Friday and **8:30 to 12noon on Saturday**

Please note that mailed applications cannot be accepted at the VIA Centre. Applications may be lodged by mail to the Embassy, however we do not recommend that clients forward personal documents, passports and payment through the mail, as safe delivery cannot be guaranteed.